**City of Gates** **LAND USE APPLICATION FORM**

OREGON

Land Use Fee’s must be paid when application is submitted. These fees are non-refundable. ***The city may, if necessary, bill elevated actual costs above the base filing fee to the applicant.***

**BASE FILING FEES: Please check the appropriate box(s):**

 Pre-Application Conference $400 Similar Use- - - - - - - - - -- - - -- -$ 770

 Partition - - - - - - - - - - - - - - - - $1,540

 APPEAL – - - -- - - - - -- - -$ 250 Flood Plain Development Permit- - $ 700

 Signs- - - - - - - - - - - - - -$ 125 Comprehensive Plan Map Change - $1,540

 Type I Variance-- - - - - - -$ 550 Zone Change - - - - - - - - - - - - - $2,350

Type II Variance- - - - - - -$ 770 Subdivision- - - - - - - - - -- - - - - $3,500

 Conditional Use - -- - - - - -$ 970 Annexation - - - - - - - - - - - - - - -$3,500

 Property Vacation- - - - - -$2,350 Planned Unit Development- - - - - -$1,700

 Development Agreements-$2,350 Expedited Land Division- - - - - - - $1,800

1. Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cell:\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Property Owner of Record: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Agent acting on behalf of applicant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Address of subject property:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Township: \_\_\_\_\_\_\_ Range: \_\_\_\_\_\_\_\_ Section: \_\_\_\_\_\_\_\_\_\_\_

Tax Lot No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Owner of record of subject property hereby requests:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING:
2. A copy of the latest officially recorded title instrument (deed, warranty deed or contract) giving legal description of the property.
3. A copy of the most recent assessors map for the subject property.
4. A list of all property owners within \_\_\_100 feet \_\_\_250 feet of the subject property. The list must be certified by a title company or the County Assessor’s Office. The list must be current within thirty (30) days.

Page 1 of 2 / Land Use Application

1. A plot plan drawn on a separate sheet of paper showing the distant from all property lines, buildings, roads or important features.
2. A written statement explaining the reason for the proposed land use action.
3. Filing fee made payable to the City of Gates.
4. Signatures of each property owner and any contract holder:

x \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_ x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_

 x \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_ x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_

1. THE APPLICANT HEREBY CERTIFIES that:
2. The above request does not violate any deed restrictions that may be attached to or imposed upon the subject property.
3. If the applicant is granted, the applicant(s) will exercise the rights granted in accordance with the terms and subject to all the conditions and limitations of the approval.
4. All of the statements in this application and the statements in the plot plan, any attachments, and exhibits submitted with this application are true; and the applicants so acknowledge that any permit issued based on this application, may be revoked if it is found that such statements are false.
5. ***I understand that the land use application process may cost the city more than the land use application base fee; and that the city may, if necessary, bill elevated actual costs above the base filing fee to the applicant.***

 Dated this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

 Signature of Applicant(s). Print name after signature.

 x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Print Name

 x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Print Name

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FOR OFFICIAL USE ONLY

Application Fee Received: $\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_ Accepted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Application attachments submitted

\_\_\_ Title Transfer \_\_\_ Property Owner’s List

\_\_\_ Assessors Map \_\_\_ Filing Fee

\_\_\_ Plot Plan

\_\_\_ Written Statement

Page 2 of 2 / Land Use Application